



STANTON UNIVERSITY

9618 Garden Grove Blvd., Suite 201, Garden Grove, CA 92844
Tel.714.539.6561 Fax.714.539.6542 su@stantonuniversity.com

DEAR PROSPECTIVE STUDENT:

Thank you for your interest in Stanton University! Our mission is to provide an affordable and high-quality education so that students may develop the knowledge and skills that will enhance their potential for success in their careers and prepare them to make positive contributions to our global society. We are located in beautiful Southern California which is one of the most culturally diverse and thriving economic regions in the world. Our Main Campus is in Garden Grove, but we also have a small Learning Center in Los Angeles.

Stanton University is fully accredited with the BPPE - Bureau for Private and Post-Secondary Education (<https://www.bppe.ca.gov/>), and are approved by the Department of Homeland Security to issue I-20 documents for F1 student visas for all of our programs. We have also received provisional candidacy for accreditation with WASC – Western Association of Schools and Colleges (<https://www.acswasc.org/>) since 2017. We are currently in the process of being evaluated for full WASC accreditation in 2019. Please review our website for more information (www.stantonuniversity.com).

If you have any questions or are ready to apply, please contact our admissions office (admissions@stantonuniversity.com).

ACADEMIC DEGREE PROGRAMS:

1. Bachelor's in Business Administration (BBA) – average 4-5 years to complete
2. Master's in Business Administration (MBA) – average 2-3 years to complete
3. Associate's in Professional Golf Management (PGM) – average 2-3 years to complete
4. Associate's in Korean Culinary Arts (KCA) – average 2-3 years to complete

ACADEMIC CALENDAR is a 4 QUARTER SYSTEM:

1. Winter Quarter: January - March
2. Spring Quarter: April – June
3. Summer Quarter: July – September
4. Fall Quarter: October – December
 - Students who complete 3 consecutive quarters can take a 1 quarter leave of absence.

TUITION, LATE FEES & REGISTRATION:

1. BBA, PGM & KCA courses are \$480/course & MBA courses are \$720/course.
 - Some KCA Lab Courses will be \$800/course for added food material costs.
2. MBA students must take a minimum of 2 classes / quarter (8 units = \$1440)



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3. BBA, PGM & KCA students must take a minimum of 3 classes / quarter (12 units = \$1440)
4. The minimum quarterly tuition is \$1460 (includes a \$20 registration fee). The KCA program minimum tuition might be more depending on the number of lab classes.
5. Full tuition must be paid in advance in order to register for the next term. If you fail to register by the deadline, you will be charged a \$50 late fee.
6. If you cannot pay the quarterly tuition in full, you can pay in 3 installments: \$500 (before registering) + \$480 (by the 15th of the 1st month of the quarter) + \$480 (by the 15th of 2nd month of the quarter). **Note:** There will be a \$50 late fee for EACH late payment. Please see the Deferred Payment Form for more information.

TRANSCRIPT AND DIPLOMA REQUIREMENTS:

1. You must submit a Sealed, Official Transcript AND a color scan of your Official Diploma of graduation from your highest level of education (high school or university).
2. You must also provide Certified English translations of both your Official Transcript AND your Official Diploma IF the originals are in a language other than English.
3. We MUST retain your Official Transcript for a minimum of 5 years.
4. For the MBA program, you must have graduated with a Bachelor's Degree or its equivalent. For the BBA, PGM & KCA programs, you must have graduated with a High School diploma or its equivalent.
5. If you did not graduate from a high school or college/university in the United States, your foreign official transcripts must be professionally evaluated (see checklist). OR you can pay the \$110 fee and we will send your transcripts to IES (International Evaluation Services) for evaluation.

ALL OF OUR DEGREES REQUIRE ENGLISH PROFICIENCY (CHECK ONE):

1. TOEFL minimum score of 45 for the BBA and PGM programs & 61 for the MBA program.
2. IELTS minimum score of 5 for the BBA and PGM programs & 6 for the MBA program.
3. Official transcripts or diploma proving completion from a U.S. high school or university.
4. Official transcripts proving at least 1 year of higher education taught in English from an institution in the United States.
5. Official transcripts proving completion of high school education or higher from a country that is exempt from English Proficiency. (i.e. Nigeria, Philippines, Australia, England, etc.)
6. Official transcripts or certificate proving completion of an Advanced Level of an Academic ESL program from an institution in the United States.
7. Stanton University English Proficiency Exam with a minimum score of "Advanced Low" for both the Reading and Listening sections (\$60 fee).
8. Korean speakers applying for the Korean Culinary Arts are exempt from English Proficiency.



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FINANCIAL REQUIREMENTS:

1. You must provide a Bank Statement that proves you have a minimum of \$10,000 USD. It must be dated within the last 6 months of your application submission.
2. If you have dependents who will be coming with you (spouse and/or children), you must prove that you have an additional \$3000 for each of your dependents.
3. If you cannot prove sufficient financial funds, you may have a sponsor sign a Financial Affidavit promising to sponsor you, and that person must submit a bank statement with sufficient financial funds.

APPLICATION FEES:

1. Each student must pay an application fee of \$200 (\$100 for U.S. Citizens & Permanent Residents).
2. If the student has dependents (spouse & children), they must pay an additional \$100/dependent (for Initial or Change of Status applications only).
3. If the student graduated from a foreign high school or university and they do not have an official transcript evaluation, they must pay a \$110 foreign transcript evaluation fee.
4. All application fees are non-refundable and must be paid before applications can be processed.
5. Application fees are valid for up to one year. Students will need to pay the \$200 fee again if their enrollment is delayed more than one year.

DOCUMENTS, VISA, & ENTRANCE INTO THE UNITED STATES:

1. Once we receive and approve ALL of your application documents and fees, we will issue you an Official Admission Letter and an I-20 Form.
2. You may pick up these documents from our office or we can mail it to your home address.
3. If you live in another country, you can pay a Global Courier fee of \$100 for express service from FedEx. You can also ask a friend to pick up your documents and mail them to you.
4. If you are in your home country, you must make an appointment with the U.S. Embassy to apply for an F-1 visa. Pay your I-901 SEVIS fee (\$200) and bring your I-20 to the visa interview.
5. Once you have received an F1 visa, you must scan it and email it to our office.
6. If you are rejected for a visa, you must contact us immediately and request a new I-20.
7. After you have completed everything, you can only enter the United States within 30 days of your Program Start Date.
8. You must arrive and report to Stanton University by the Registration Deadline.



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TRANSFERRING YOUR I-20 FROM ANOTHER U.S. INSTITUTION:

If you would like to transfer to Stanton University, complete the “Transfer Eligibility Form” and submit this along with your application and all required documents and fees. If you are accepted, you can submit a copy of your Admission Letter and Transfer Eligibility Form to request a transfer from your current school. When your current school releases your SEVIS ID, we will issue you a new I-20. You must be in “active” status at your current school in order to transfer to Stanton University.

CHANGING STATUS WHILE IN THE UNITED STATES:

If you came to the U.S. on a non F-1 visa, complete the application and provide all the required documents. If you are accepted, we will issue you an Initial I-20 which you will use to complete form **I-539** and apply for a change of status with USCIS (<https://www.uscis.gov/i-539>). This process could take from 3-6 months, and we highly recommend that you consult with an Immigration Attorney for this process.

CPT & OPT INTERNSHIP EMPLOYMENT OPPORTUNITIES:

ALL Stanton University students have the potential to participate in CPT and/or OPT internship employment. CPT is part time internship employment of 20 hours or less per week in a job that is directly related to their degree program. CPT lasts for 3 months in length in conjunction with the beginning and end of each quarter, and can be repeated for a total of 4 quarters. Students must be enrolled in a corresponding Intern Course while they do CPT. Students become eligible for CPT from their 4th academic quarter. However, if you have previously completed a minimum of 1 year of academic studies (non ESL) at a university in the United States, you may begin CPT from your 2nd academic quarter.

OPT is full time internship employment of 21 hours or more per week in a job that is also directly related to their degree program. OPT is only for students who have completed their program, and is 12 months in length.

All students must be in good academic and financial standing with the university in order to be eligible for these employment opportunities.

Any other work outside of CPT or OPT is against USCIS and Department of Homeland Security regulations (unless you are approved by USCIS for a work permit), and could result in a termination of your F-1 status. If you are interested in CPT or OPT, contact the International Student Advisor for more details and instructions.