



STANTON UNIVERSITY

9618 Garden Grove Blvd., Suite 201, Garden Grove, CA 92844
Tel.714.539.6561 Fax.714.539.6542 su@stantonuniversity.com

Guideline to Authorized Early Withdrawal/ Temporary Absence Petition

International students with F-1 visa in Stanton University are expected to complete three consecutive academic quarters in their program of study prior to request for a Leave of Absence.

If you will not be registered for an upcoming quarter due to personal circumstances and need to leave the U.S before program completion, your SEVIS record cannot remain in an active status, and you should request for Authorized Early Withdrawal to keep your SEVIS record updated.

When an international student requests Authorized Early Withdrawal, the school will review the request and grant Authorized Early Withdrawal status. Once Authorized Early Withdrawal status is granted, the student's I-20 will be terminated and must depart the United States within 15 days of the SEVIS Termination. Please note that if you do not enroll more than 5 months, you will not be eligible for CPT or OPT until you have completed three quarters of full-time enrollment after your return from the leave.

If you intend to return to the U.S to resume your study in Stanton University after one non-registered academic quarter, you should contact our PDSO/DSO no later than 30 days before your planned return date to advise us of your return date.

If you intend to return to the U.S. to resume your study in Stanton University after two or more non-registered academic quarters, you must take readmission procedure and request for an initial I-20 prior to return.

****Do not submit the Authorized Early Withdrawal petition until you make an appointment and receive the approval of a DSO.**



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Authorized Early Withdrawal/ Temporary Absence Petition

Name (Last, First): _____

Program: _____

SU ID#: _____

Email Address: _____

Date you intend to depart the U.S.: _____

The quarter you will withdraw from:

- Spring 20__ Fall 20__
 Summer 20__ Winter 20__

Date you intend to return to the US (if applicable): _____

The quarter you intent to resume:

- Spring 20__ Fall 20__
 Summer 20__ Winter 20__

I understand that consistent with USCIS regulations, if this request is authorized my SEVIS record will be terminated and that I am expected to depart the U.S. within 15 days of being notified that the authorized Early Withdrawal request is approved.

It has also been explained to me that if I intended to re-enter the United States to resume full-time studies at Stanton University, I will have to contact the school DSO before my anticipated date of re-entry. If the length of my absence is equivalent to one academic quarter or less, the DSO will request SEVIS to re-activate my current SEVIS record.

If I have been outside of the U.S. for the duration of two academic quarters or more, I must submit a request for a new Form I-20, pay a new SEVIS fee, apply for a new visa to re-enter the U.S. in Nonimmigrant Student (F-1) status, re-enter the U.S. in "initial" student status, and remain in Nonimmigrant (F-1) Student status for at least one (1) academic year before applying for off-campus employment authorization.

Student Signature: _____ Date: _____